

TOWN OF MILFORD
TOWN COUNSEL

The Town of Milford is seeking qualified applicants for the position of Town Counsel. Salary Range is \$ 113,515 to \$ 153,245, depending upon experience.

Under the administrative direction of the Select Board, the Town Counsel is a senior level professional position responsible for providing legal services and activities for the Town. The position prepares and presents legal papers and reports, motions, deeds and agreements; assists in the development of all Town legislative and policy initiatives; investigates, settles and tries personal injury and property damage claims and all other civil matters, including jury trials; represents the Town's interests before a variety of Boards and agencies; prepares information and materials for the presentation and processing of court cases; and attends and provides legal advice at all Town Meetings, most Selectmen and School Committee meetings, and other Town boards and committee meetings.

Minimum qualifications include a Bachelor's Degree and a Juris Doctor Degree, admission to the Massachusetts Bar; a minimum of five (5) years of progressively responsible legal experience, including municipal law experience, the majority of which is in Massachusetts with jury and jury waived trial experience; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the position.

Interested applicants must obtain the Job Description from the Town Website at www.milfordma.gov or from Select Board's Office, 52 Main Street, Room 11, Milford, MA 01757. Complete application packet can be emailed to the Town Administrator at rvillani@townofmilford.com or returned to the Select Board's Office.

Deadline is July 15, 2022.