

Assistant City Solicitor, City of Cambridge Law Dept (M088)

Working under the direct supervision and direction of the City Solicitor, Deputy City Solicitor and First Assistant Solicitor, assists the City Solicitor in all duties as set forth in the Cambridge Municipal Code, Chapter 2.26, §§2.26.020 through 2.26.040. Conducts the prosecution and defense of civil litigation in state and federal court proceedings and administrative proceedings to which the City is a party and provides representation as to a broad variety of municipal issues. Drafts legislation and a wide range of legal instruments and renders advisory opinions to City officials, boards, and commissions. Assists in the supervision of paralegal, clerical and investigative staff.

Must have a JD degree from an accredited law school, be a member of the Massachusetts Bar admitted to practice before state and federal courts and have a minimum of two years' experience practicing law. Substantial experience in civil litigation strongly preferred; experience in municipal law and in employment, zoning, real estate, construction, contracts, personal injury, civil rights and/or environmental litigation highly desirable. The City of Cambridge's workforce, like the community it serves, is diverse. Applicants must have the ability to work and interact effectively with individuals and groups with a variety of identities, cultures, backgrounds and ideologies.

Rate: \$102,301 - \$118,903 + excellent benefits

Application Procedure: Submit both your resume and letter of interest via email to: employment@cambridgema.gov or to the Personnel Dept, Room 309, City Hall, 795 Massachusetts Avenue, Cambridge MA 02139. Fax 617-349-4312. **Resume and cover letter requested by 7/21/2021. Position will remain open until filled. We are an AA/EEO Employer.**