

TOWN OF MILFORD
TOWN COUNSEL

The Town of Milford is seeking qualified applicants for the position of Town Counsel. Salary Range is \$90,000.00 to \$128,000.00, depending upon experience.

Under the administrative direction of the Board of Selectmen, the Town Counsel is a senior level professional position responsible for providing legal services and activities for the Town; including the preparation and presentation of legal papers and reports, motions, deeds and agreements; assisting in the development of all Town legislative and policy initiatives; investigates, settles and tries personal injury and property damage claims and all other civil matters, including jury trials; represents the Town's interests before a variety of Boards and agencies; preparation of information and materials for the presentation and processing of court cases; and attending and providing legal advice at all Town Meetings, most Selectmen and School Committee meetings and other Town boards and committees.

Minimum qualifications include a Bachelor's Degree and a Juris Doctor Degree, admission to the Massachusetts Bar; a minimum of five (5) years of progressively responsible legal experience, including municipal law experience, the majority of which is in Massachusetts with jury and jury waived trial experience; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the position.

Interested applicants must obtain the Job Description from the Town Website at www.milfordma.gov or from Selectmen's Office, 52 Main Street, Room 11, Milford, MA 01757. Complete application packet can be emailed to the Town Administrator at rvillani@townofmilford.com or returned to the Selectmen's Office.

Deadline is February 23, 2018.

