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The Town of Barnstable

Department of Human Resources

230 South Street, Hyannis MA 02601

Email: humanresources@town.barnstable.ma.us



William E. Cole
Director

VACANCY ANNOUNCEMENT

February 6, 2020

(Open to Town of Barnstable Employees and to the Public)

Announcement 20-02-02 Position 14002

Grade 18

Assistant Town Attorney

Legal

40 hours/week

The Town of Barnstable is seeking to hire an Assistant Town Attorney to represent the Town in legal proceedings and quasi-judicial or administrative proceedings before courts and regulatory agencies. The Assistant Town Attorney will be responsible for litigation, with a primary emphasis on land use and other regulatory matters, and will assist the Town Attorney in advising Town employees and board and committee members on legal issues affecting the Town. The successful candidate will possess a Juris Doctor degree, be admitted to practice in Massachusetts and admitted or eligible to practice in federal court; at least 5 years relevant legal experience, including at least 3 years of litigation experience or equivalent. Real estate, land use and government experience, particularly at the municipal level, preferred. Must be able to communicate clearly and effectively, possess excellent judgment and have strong research and writing skills. Must be able to prioritize and multi-task. May be required to attend Town Council and other night meetings. The Town of Barnstable (population 45,000) is made up of seven distinct villages, each with their own unique character: Barnstable, Centerville, Cotuit, Hyannis, Marstons Mills, Osterville and West Barnstable. In addition, Barnstable is considered the "hub" of Cape Cod with the largest healthcare facilities, retail shopping centers and major transportation operations including the Barnstable Municipal Airport, Cape Cod Regional Transportation Authority that offers bus service, the Steamship Authority that provides passenger and freight services to the Islands of Nantucket and Martha's Vineyard. Barnstable has a budget of over \$200 million and has enjoyed a AAA bond rating for several years.

The Town of Barnstable is an Equal Employment/Affirmative Action Employer.

SALARY: Grade 18, Annual Salary: \$112,799 to \$122,098 commensurate with experience.

MUST SUBMIT: Town application, letter of interest & résumé
Copy of last two annual performance appraisals (for Town of Barnstable Employees)

SUBMIT TO: Barnstable Human Resources Department
230 South Street, Hyannis, MA 02601
Apply on-line at www.townofbarnstable.us

DEADLINE: March 6, 2020